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Return via email to: [surecruit@uwe.ac.uk](mailto:surecruit@uwe.ac.uk)

Title of Position that you are applying for?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Personal Details

|  |  |  |
| --- | --- | --- |
| Surname: | First Name: | National Insurance Number: |
| Address: | | |
| Home Telephone no: | Work Telephone no: | Mobile Telephone: |
| E-mail Address: | What year of University study are you in?  *First year/Second year/Third year?* | Do you have a full driving licence?  Yes / No |
| Date of Birth: | Where did you see this advert: |  |

**Declaration**

|  |
| --- |
| Have you ever been convicted of a criminal offence? Yes / No  If yes, please give details (except for convictions regarding as spent under the Rehabilitation of Offenders Act 1974) |
| **The details given on this application are correct to the best of my knowledge.** **Signature: Date:** |

##### This page of the application will be removed before short-listing

Most recent employment (paid or unpaid)

|  |  |
| --- | --- |
| Name Organisation: | Job Title: |
| Date of Appointment: | Current or final salary (if applicable): |
| Notice Required: | Leaving Date (if not now working) |
| Reason for Leaving (or seeking other employment) | |
| Please give a brief outline of your responsibilities: | |

**Previous employment (paid & unpaid). You may use the additional sheet provided**

|  |  |  |  |
| --- | --- | --- | --- |
| From - To | Name of Employer | **Job Title & Brief Details of Main Responsibilities:** | **Leaving salary (if applicable)** |
|  |  |  |  |

**Education, training & professional qualifications (most recent first)**

**You may use the additional sheet provided**

|  |  |  |
| --- | --- | --- |
| **School, University, College etc.** | **Qualifications Obtained:** | **Date Obtained:** |
|  |  |  |

**Referees**

**Please give the names and addresses of two people (not relatives or friends) who know you well and would be prepared to give us their opinion of your character and suitability for this job. One should be your current or most recent employer.**

|  |  |
| --- | --- |
| **Name:** | **Name:** |
| **Job Title:** | **Job Title:** |
| **Address:** | **Address:** |
| **Telephone no.** | **Telephone no.** |
| **Email:** | **Email:** |
| **May we contact prior to interview?**  **Yes / No** | **May we contact prior to interview?**  **Yes / No** |

**Please give us an indication of days and specific times that you would be able to work:**

|  |
| --- |
|  |

**Please explain why you are interested in this post and in what ways your skills, knowledge and experience are applicable. You may use the additional sheet provided.**

###### Additional Sheet: