**Agenda of the UWE Students’ Union Board of Trustees**

**Tuesday 3rd December 2019 at 5:30pm**

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**Introduction**

 **Apologies and declaration of any conflicts of interest.**

**38/19 Minutes of the Previous Meeting:**

**Required and recommended action -** To agree the attached minutes of the meeting held on 22nd October 2019.

**39/19 Action Points from Previous Meeting:**

 **See action points on the minutes.**

**40/19 Annual meeting calendar**

**To receive the proposed annual meeting calendar and content)**

**Required and recommended action -** To approve the topics and attendance of non-Board members as outlined

**41/19 Finance:**

**To be presented with the updated finance papers from the November F&GP**

**Required and recommended action -** To approve the actions outlined and approve the progression of Pension discussions

**42/19 Risk Management:**

**To discuss the risk register and long term planning actions associated with the high risk items**

**Required and recommended action -** To approve the risk register and agree the actions identified

**43/19 Governance – Student Council:**

**To note the outcome from Student Council (held on the 2nd December)**

**Required and recommended action -** To confirm or reject any approved student ideas

**44/19 CEO report**

**To note the CEO report, question where appropriate and respond to the questions posed**

**Required and recommended action -** To approve the report and respond to the questions outlined.

**Items to note\***

Items are starred and are not for discussion unless prior notification given to the Chair.

**45/19 \*Governance - Report from Staff Committee:**

 To note the main items discussed at Staff Committee since the last trustee meeting.

**46/19 \*Governance - Report from Finance & General Purposes Committee:**

See item 41 19 - To note the minutes from the F&GP Committee since the last trustee meeting.

**47/19 \*Governance - Policy and Bye Law Review**

To note the following policies / Bye Laws and agree or amend them;

**Risk Register - to be confirmed after 42 19**

**Document Retention Schedule**

**Legislation Responsibilities**

**48/19 \* President Oversight - Report from Elected Officers:**

To note the monthly updates and online manifesto reports from the SU President, VP Education, VP Sport, VP Socs & Comms and VP Comm & Welfare.

**49/19 \*Governance - Sustainability Report:**

 To note the report on Sustainability.

**A.O.B**

**Time and date of next meeting: Tuesday 24th March 2020 at 5:30pm location TBC (may be city centre venue due to Student Experience awards that night)**