**Minutes of The Students’ Union at UWE Board of Trustees**

**Tuesday 14th December 2021 – 5.30pm**

**Present:**

**Trustees:** Evan Botwood President & Chair

Samuel Ikpe VP Societies & Communications

Rania Regaieg VP Community & Welfare

Oluwadamilola Okeyoyin VP Education

Molly Harris VP Sports & Health

Kieran Woodhouse Student Trustee

Les Redwood External Trustee

Helen Balmer External Trustee

**Apologies:** Chris Clements External Trustee

**In attendance:** Tim Benford CEO

Scott Temple-Farmer Coole Insight (Agenda item 52 21)

**Conflicts of interest:**

**49/21** **Minutes of the previous meeting:**

Agreed the minutes of the meeting held on 19th October 2021.

**50/21**  **Action points from previous meeting:**

*Action* – TB to convene group (Unison) **(ongoing)**  
*Action* – TB/MB to send across management responses **(complete)**  
*Action* – EB to sign accounts **(complete)**  
*Action* – TB to pass thanks to MB and team **(complete)**  
*Action* – TB to book in Scott for December meeting **(complete)**  
Action – TB to update WH and SA **(complete)**  
Action – EB/TB to bring to the next meeting **(complete)**  
Action – TB to add to March and October meetings **(complete)**

**51/21** **Finance – ZBB :**

The Board received the mid year projections and the work on Zero Based Budgeting.

The Board approved the approach for review in March meeting

*Action* – TB to add ZBB to March meeting

**52/21** **Strategic planning:**

The Board were updated on the planning work by Scott Temple Farmer and an initial look at the data was undertaken.

The Board agree further data was needed and focus groups would then be planned for March/April

*Action* – TB / STF to schedule focus groups

**53/21** **Student Democracy:**

The Board noted the student ideas since the last meeting and approved as either projects or lobbying

*Action* – TB to update WH and SA

**54/21** **Environmental Sustainability Policy:**

The Board approved the policy and request it was promoted for all to be aware of its contents.

*Action* – EB to communication approval and contents

**55/21** **CEO Report:**

The Board noted the report and noted thanks to TB and management team for work this year.

**AOB**

**Time and date of next meeting:**

Next meeting: March TBC

**Action Points:**

*Action* – TB to convene group (Unison)  
*Action* – TB to add ZBB to March meeting  
*Action* – TB / STF to schedule focus groups  
*Action* – TB to update WH and SA  
*Action* – EB to communication approval and contents