**Minutes of The Students’ Union at UWE Board of Trustees**

**Tuesday 6th December 2022 – 5.00pm**

**Present:**

**Trustees:** Rania Regaieg President & Chair

Bethel Ekaette VP Societies & Communications

Rahul Aswani VP Community & Welfare

 Lily Diyemowei VP Education

Doha Laftimi VP Sports & Health

Les Redwood External Trustee

Helen Balmer External Trustee

Aengus Desmond Student Trustee

Viljo Wilding Student Trustee

**Apologies:** Chris Clements External Trustee

Sarah Bolt Proposed External Trustee

**In attendance:** Tim Benford CEO

**37/22** **Minutes of the previous meeting:**

Agreed the minutes of the meeting held on 18th October 2022.

**38/22**  **Action points from previous meeting:**

*Action* – RR to take to next Student Council (complete)
*Action* – RR to sign for submission (complete)
*Action* – TB to pass thanks to MB and the Finance Team (complete)
*Action* – TB to request WH to review for April meeting (in progress)
*Action* – HB/TB to update in December (in progress)

**39/22** **Finance – Update and investment options:**

The Board received a proposal for short term use of existing Bank saving plan and a majority agreement approved the utilisation.

*Action* – TB to update MB

The Board noted their desire to review the Banking and investment options in lined with our sustainability and divestment principles.

*Action* – TB to ask MB to circulate work done on banking options previously

**40/22** **Student Democracy:**

The Board approved the 8 student ideas and set action plans for each point to be communicated to the Idea holder.

*Action* – TB to pass to WH for action

**41/22** **Strategic Plan:**

The Board reviewed, scrutinised and approved the progress of the strategic planning and alignment work and agreed Staff Committee Sign off for alignment in January and F&GP once budget confirmed by UWE.

The Board also reviewed the pay levels as part of the alignment process and the costs involved. The Board approved the move to the Real Living Wage from 1st August 2023 should budgets allow. A note was made around UWE support and the compound nature required as the Real Living wage rises faster than staff on the pay spine

*Action* – TB/HB to book January meeting
*Action* – TB to work with team on implementation plan for RLW
*Action* – TB to liaise with MB on compound costings

**42/22** **Risk Register:**

The Board reviewed and updated the Risk Register and set a further review in June.

*Action* – TB to add to agenda for June

**43/22** **CEO Report:**

The Board noted the report and discussed the report and feedback from the CEO Management Group with regards support and training for the coming year.

**44/22 Governance - Report from Staff Committee:**

HB gave an update on the strategic alignment work and Moorepay project, further discussion on both will be confirmed in the January Staff Committee meeting.

*Action* – as 41/22.

All starred items were noted and approved

**45/22 \*Governance - Report from Finance & General Purposes Committee:**

**46/22 \*Governance - Policy and Bye Law Review**

**47/22 \* President Oversight - Report from Elected Officers:**

**48/22 \*Governance - Sustainability Report:**

**AOB**

**Time and date of next meeting:**

Next meeting: 20th March

**Action Points:**

*Action* – TB to request WH to review for April meeting (in progress)
*Action* – HB/TB to update in December (in progress)
*Action* – TB to update MB
*Action* – TB to ask MB to circulate work done on banking options previously
*Action* – TB to pass to WH for action
*Action* – TB/HB to book January meeting
*Action* – TB to work with team on implementation plan for RLW
*Action* – TB to liaise with MB on compound costings
*Action* – TB to add to agenda for June