**Minutes of The Students’ Union at UWE Board of Trustees**

**Wednesday 23rd June 2020 – 5.00pm**

**Present:**

**Trustees:** Precious Onyenekwu Tatah President & Chair

Evan Botwood VP Societies & Communications

Ubong Joseph Ante VP Community & Welfare

 Jane Ojiako VP Education

Joshua Edje VP Sports & Health

Chris Clements External Trustee

Kieran Woodhouse Student Trustee

Les Redwood External Trustee

Helen Balmer External Trustee

**Apologies:**

**In attendance:** Tim Benford CEO

Augusta Chidinma Nnajiofor President Elect

 Samuel Ikpe VP Societies & Communications Elect

**Conflicts of interest:**

**14/20** **Minutes of the previous meeting:**

Agreed the minutes of the meeting held on 13th May 2020.

**15/20**  **Action points from previous meeting:**

*Action* – POT to take to Student Council **(ongoing)***Action* – POT to take to nomination to Student Council **(ongoing)**
*Action* – TB to add columns and complete content **(complete)***Action* – TB to add Environment Group to the next meeting agenda **(complete)**
*Action* – TB to continue to liaise with WL **(complete)**
*Action* – TB to link PD with HB **(complete)**

**16/20** **Covid19 update:**

The Board received the update and noted the term dates and use of furlough scheme. The work of the Environment Group was praised and noted plans for how buildings could be adapted were under way.

Regular updates were requested to continue as plans evolve due to next meeting being in October.

*Action* – TB to update regularly on covid impact and recovery planning

**17/20** **Finance:**

The Board received the finance review and cash flow forecast. The addition of the furlough monies provide a planned positive year end cash position and to continue to liaise with the university on year end position.

The Board, as required annually, approved the passing over of the company profit via gift aid to the charity.

*Action* – TB to continue to maximise support opportunities and manage savings vs service impact
*Action* – TB to update Finance on the gift aid approval

**18/20** **Commercial planning:**

The Board noted the updated review and considered the additional option for U block shop and at this point requested continued discussions but no action due to the uncertainties at this point.

It is to be brought back to the October meeting

*Action* – TB to add to October agenda

**19/20** **New President Team:**

The two new members of the Presidents teams introduced themselves and all Presidents outlined their key objectives for 2020/21.

The Board noted that the manifestos were being reviewed to ensure that the objectives would be achievable with covid impact and if any new objectives were required.

**20/20** **Student Democracy:**

No meeting has occurred so no update

**21/20 CEO Report:**

The report highlighted the continued work gone into Covid 19 recovery and supporting staff colleagues and inducting the new President team.

**Items to note\***

**22/20 \*Report from Staff Committee**

The Board noted the staff committee report.

**23/20 \*Report from F&GP Committee**

The Board noted the F&GP committee update.

**24/20 \*Governance - Policy and Bye Law Review:**

**25/20 \*Report from Elected Officers:**

Board noted the ongoing monthly and online updates and congratulated the team on the improved communications both internally and with external stakeholders

**26/20 \*Sustainability Report**

The Board noted the report.

**AOB**

Thanks we passed on behalf of the Board to the two outgoing Presidents, POT and EB. The Board wishes them the best for their future.

**Time and date of next meeting:**

Next meeting: Tuesday 20th October 2020

**Action Points:**

*Action* – POT to take to Student Council **(ongoing)***Action* – POT to take to nomination to Student Council **(ongoing)**
*Action* – TB to update regularly on covid impact and recovery planning
*Action* – TB to continue to maximise support opportunities and manage savings vs service impact
*Action* – TB to update Finance on the gift aid approval
*Action* – TB to add to October agenda