

Minutes of UWESU Trustees Meeting

21st March 2013 at 5:30pm

Present:

Trustees:	Emmanuel Okon (EO)	President & Chair
	Louise Goux-Wirth (LG)	VP Community & Welfare
	Peter Brasted (PB)	External Trustee
	Craig Pocock (CP)	External Trustee
	James Clune (JC)	External Trustee
	Annie Turner (AT)	VP Societies & Communication
	Chris Nicholls (CN)	Student Trustee
	Holly Manners (HM)	Student Trustee

Apologies:

Nina Gizzie (NG)	VP Sports
Jonathan Bradley (JB)	External Trustee
Olly Reid (OR)	VP Education

In attendance: Hugh Boyes (HB) General Manger

Apologies received from Nina Gizzie, Jonathan Bradley and Olly Reid.

The Chair welcomed Holly Manners as a newly ratified Student Trustee and noted that Lise Seager no longer wished to be considered as a potential trustee due to time restraints imposed by other commitments.

01/13 Minutes of the Previous Meeting:

Agreed the minutes of the meeting held on 13th December 2012.

02/13 Matters arising:

- CP and EO had discussed and agreed the objectives for the General Manger and these are attached as part of agenda item 13/13.
- The self evaluation of the Board is to be discussed under 12/13.
- A meeting was not required to discuss the funding of the 5th officer as the university agreed to fund the position after lobbying by LG.
- The strategic plan is being discussed at item 7/13.
- NN and HB had circulated to all members of F&GP in January their proposal for the allocation of the historic Sports & Societies fees.
- The presentation on new building was unfortunately not sent out.
- The proposed calendar is to be discussed at item 11/13.

03/13 Report from Elected Officers:

The reports from the five officers were noted.

04/13 Report from the General Manager:

The report from the General Manager was noted. There was some discussion about the draft budget showing a £110k deficit and how that should be addressed. It was agreed HB should provide a breakdown of how the current Block Grant is spent. **Action HB**

In addition there was also discussion about how much the union could afford and should contribute towards the new building.

Agreed that recruitment process for new student trustee to be started, HB to put together a timeline and then seek members for the appointments committee.

Action HB

05/13 Report from Staff Committee:

The report was noted. The results from the staff survey will be circulated to trustees. **Action HB**

06/13 Report from Finance & General Purposes Committee:

The report was noted.

07/13 Strategic Review

HB took the trustees through a presentation on the progress of the Union's strategic plan. That progress was noted and it was agreed the presentation should be sent to trustees for their comments and input. **Action HB**

08/13 New Building

HB went through the architect's presentation, progress noted and agreed HB to send out presentation. **Action HB**

09/13 NUS Services Limited Share Offer

After discussion it was agreed that the union would accept the offer made at par for shares held in NUS Services Limited.

10/13 Pension Auto Enrolment

It was agreed that the union could bring forward the date for auto-enrolment from October to September 2013, so as to reduce the workload around the time of Freshers and the new term.

11/13 Calendar of Events

The calendar was noted and would be reviewed annually.

12/13 Review of Effectiveness of Board of Trustees

It was agreed that HB would have the two surveys put on line and the trustees would then complete them and the results would be discussed at the next trustee meeting. **Action HB**

13/13 Objectives and Management of the General Manager

The objectives of the General Manager were noted. It was also agreed that HB could put himself forward as an employer nominated trustee for SUSS.

Time and date of next meeting: Thursday 27th June 2013 at 5:30pm in 4F10