

Minutes of UWESU Trustees Meeting

27th March 2014 at 5:30pm

Present:

Trustees:	Charlie Roper (CR)	President & Chair
	Chris White (CW)	VP Sports & Health
	Tom Renhard (TR)	VP Community & Welfare
	Hannah Khan (HK)	VP Societies & Communication
	Holly Manners (HM)	Student Trustee
	Peter Brasted (PB)	External Trustee
	Craig Pocock (CP)	External Trustee

Apologies:

James Clune (JC)	External Trustee
Megan Edmunds (ME)	VP Education
Anthony Harding (AH)	Student Trustee

In attendance:	Hugh Boyes (HB)	General Manger
	Clare Davidson (CD)	Trustee elect

Apologies received from James, Megan and Anthony. Welcome extended to Clare Davidson as a trustee elect. No conflicts of interest were declared.

32/14 Minutes of the previous meeting:

The minutes of the meeting held on 12th December 2013 were agreed.

33/14 Action points from previous meeting:

1. CR & HB to report back on any capital contribution agreed to the new building. **No contribution yet firmly agreed. University expecting £300k contribution.**
2. CR to report on progress of trustee recruitment. **The Appointments Committee have selected Clare Davidson as a new External Trustee subject to ratification by Student Council.**
3. HB to ensure trustees receive the strategic plan and detailed action plans, once finalised. **Strategic Plan sent out on 17th March, detailed action plans not completed, will be presented at the next meeting.**
4. HB to report on progress on Quality Student Union Scheme at March meeting. **The three outstanding items should be completed in next 2 months to complete Stage A. A progress report will be supplied at the next meeting.**
5. CR & CP to arrange for appraisal of General Manager. **To be completed shortly, agreed that the 360 appraisal be done alongside that of senior managers.**
6. HB to send out H&S Policy and Action Plan. **Sent out on 17th March.**
7. To discuss the living wage options at the June Board meeting. **June meeting.**

8. HB & President to organise process of constitutional review in September 2014. **October meeting.**
9. HB to seek legal advice about the Boycott Israel motion and to send a proposal to the trustees about a possible referendum. ***This was done and a proposal sent to the trustees on the 17th January. As directed a referendum was then held alongside the main elections. The vote was in favour of the motion and over 1,000 votes cast. Trustees agreed to implement referendum decision to the organisations best endeavours.***

34/14 Report from Elected Officers:

There were questions on some aspects of the reports that were answered and the reports then noted. It was suggested that next year's officers could present their action plans to the Board.

35/14 Report from the General Manager & SMT:

The report from the General Manager and senior managers were noted. It was agreed that the Union should explore the option of paying 3 years pension deficit payments upfront, if that could be shown to be financially beneficial.

36/14 Report from Staff Committee:

Report noted.

37/14 Report from Finance & General Purposes Committee:

Report noted.

38/14 New Building

Hugh gave a short presentation on the progress on the new building.

39/14 Student Council Motions

Motion SC1314/04d Sustainability Officer - Motion accepted in full, Bye Laws to be suitably amended and bye election to be held in October.

Motion SC13/14/04g Bristol Pound - It was agreed that to fulfil the demands of the motion would require significant resources in implementation and resources. It was therefore agreed that the Bristol Pound should be introduced for a trial period in the Frenchay Shop up to December 2014 and then reviewed. In that trial period we would not introduce the text to pay or pay staff in Bristol Pounds.

Motion SC1314/04j Remove Conflicting Companies - That the Union will lobby the University but explain to proposer that we cannot insist on having vetting

powers. The Union will put in place a consultation system to deal with potential conflicts on Union premises.

40/14 Complaints Procedure

Agreed to implement Complaints Procedure.

41/14 Calendar of Events

Calendar noted.

42/14 Job Evaluation Review

After discussion agreed that Craig should proceed to next stage as stated in Option 2 of the report and feedback on progress at the June meeting.

43/14 Appointments Committee

Agreed to continue to base the Appointments Committee on the definition in Bye Law 5.

44/14 Block Grant Application

The Block Grant was discussed and agreed to submit on the basis of the attached document subject to some of the changes suggested in the course of the discussion. Hugh circulated a list of items that had been agreed by F&GP. After discussion about the affordability of all the items requested, it was agreed that the recruitment of the Placement Student for S&A and the permanent Web designer/digital marketing posts could proceed. The others would be decided as part of the overall budget setting once the Block Grant funding was agreed.

45/14 Objectives & Management of General Manager

It was noted that the board were happy with Hugh's objectives and that he was always very good with objective setting. It was decided that objectives will be reviewed after the General Manager's Appraisal.

Any Other Business

Charlie raised the request he had received from a student for the Union to endorse their application to the University for an honorary degree. Some discussion ensued and it was agreed that Charlie would circulate to the trustees the request he had received. Trustees would then let the President know if they were for or against an endorsement.

Chris had been asked for the Union to support the application by the university to the Stonewall Top 100 Employers. It was agreed that Union more than happy to provide support.

Time and date of next meeting: Thursday 26th June 2014 at 5:30pm in a location to be arranged

Action Points

1. CR & HB to report back on any capital contribution agreed to the new building.
2. HB to present detailed action plans that support the strategic plan at the June meeting.
3. HB to report on progress on Quality Student Union Scheme at June meeting.
4. CR & CP to arrange for appraisal of General Manager.
5. HB to implement the referendum decision.
6. To discuss the living wage options at the June Board meeting.
7. HB & President to put forward proposal on the constitutional review at the October 2014 meeting.
8. HB to explore possibility of paying pension deficit payments in advance, proposals to go to F&GP for decision.
9. HB to update Bye Laws to include the Sustainability Officer.
10. HB to organise the implementation of the Bristol Pound in the Frenchay shop.
11. CR to lobby the University to introduce the Bristol Pound.
12. HK to lobby University about companies in potential conflict with clubs, societies & networks and talk to the proposer of motion.
13. HB to put in place a system to consult with clubs, societies and networks when the Union has a potential conflict as in 12 above.
14. HB to implement Complaints Procedure and amend the web page.
15. CP to feedback on progress of Job Evaluation at the June meeting.
16. CR and HB to finalise and submit Block Grant application for meeting next week.
17. HB to instigate recruitment of two agreed posts.
18. CR to circulate to the trustees the request about endorsement.