

# YOUR ROLE – TREASURER

THE STUDENTS'  
UNION  
AT UWE

Administer the societies finances.

Responsible for the production of the societies annual budget request.

Responsible for ensuring participants have purchased membership.

Be the signatory on all claim forms.

Ensure that an income & expenditure account for the previous academic year is presented to the AGM

Be accountable to the VP Societies & Communications.

Organise affiliation to national governing bodies.

Organise fundraising or sponsorship for your group.

Adhere to the The Students' Union at UWE finance policy