JobShop Employers Terms and Conditions of Business

1. The employer must provide clear and honest details on the nature of work offered and specify any necessary skills that are required.

2. It is the responsibility of the employer to let all candidates know the result of an application as soon as possible and to inform JobShop when the post has been filled.

3. The employer shall be aware of students' study obligations and not ask them to work in **excess of 20 hours a week** (full-time students), except during vacations or other periods and adhere to visa restrictions if applicable.

4.This agreement shall be subject to English law and the jurisdiction of the English Courts this includes ensuring that all employment legislation is adhered to for your workers attending/supporting your event and your duty to ensure any worker or contractor you engage has evidenced their right to work in the UK as outlined by the Home Office UK (Right to work checks: an employer's guide - GOV.UK).

In addition, The Students' Union believes all staff & students should be free from intimidation or harassment, resulting from prejudice or discrimination on the grounds of age, disability, marital or maternity/paternity status, race, religious beliefs, sexual orientation, gender identity, trans status, socio-economic status, or ideology or culture, or any other form of distinction.

It is the responsibility of the employer to meet all statutory legal requirements. This also extends to the General Data Protection Regulation (GDPR).

5.JobShop has set the minimum rate of pay in line with the National Minimum Wage/National Living Wage. Employers must offer at least this amount if vacancies are to be advertised to registered students.

6.By submitting an order, you agree to accept the charges. JobShop reserves the right to alter charges with reasonable notice.

7.Only one role may be advertised within one JobShop advert. Employers may make a onetime minor amendment to adverts. The job title may not be changed.

8.The employer is responsible for assessing the candidate suitability and is responsible for obtaining references.

We would expect all employers to adhere to equal opportunities and operate with zero tolerance on discrimination.

It is the responsibility of the Employer to conduct any safe guarding checks,where necessary.

These terms and conditions are intended to increase mutual confidence and access to JobShop's services and can be withdrawn from any person or organisation if breached. These terms and conditions are without prejudice to legal obligations which may operate in respect of these matters under Acts of Parliament or Government regulations.