

# Standalone Varsity Events Bidding

## How it works:

Varsity was founded in 1995 by students from Bristol and UWE. Since then it's grown massively to the series of events we have now. But why stop there? This year we want to offer you the chance to hold your own standalone Varsity event with our help!

You can apply to the Varsity executive to have your own Varsity event to be held in Varsity week. We will give you as much support as we can, with facilities, volunteers and anything else you think you need!

If your event is student led and successful, then expect to see it every single year as a confirmed calendar event. So why not sign up now and prove why you deserve the chance to entertain the Bristol masses!

Any ideas are allowed, no dream is too big or small, as long as your university counterpart is on-board, there is a rationale and its possible we will work with you to make it happen! Want it to be a first team showcase? Fine. Want to involve the crowds? Absolutely. Want to just run a mass participation event involving your sport? Cracking.

The Varsity world is your oyster.

## Dates:

- 20.11.17 by 23.59hrs - Bidding submission deadline [online submission only]
- First week of December 2017
  - Both university clubs come and pitch to a panel their idea for a standalone event involving their sport. A presentation of around 10 minutes covering a set of criteria agreed by the Varsity executive.
- Second week of December 2017
  - The four successful sports are decided upon and facilities booked.
- January 2018
  - Varsity Event executive formed for each sport, led by the student officers from UWE and Bristol. Meets as regularly as they deem necessary.
- March 2018
  - Varsity week. Events happen.
- April 2018
  - Clubs write a review of their event to go to the Executive. Executive review the events and explore any possibilities of the events becoming their own standalone event in the following years calendar

## Criteria:

- **Event:**
  - Fits in with the Varsity vision and values
  - Comprehensive event plan, including:
    - Production format

- Support services: officials | volunteers | staff support | refreshments | commentator etc
  - Consideration of health and safety: event specific risk assessment
  - Marketing: social media
- **Student Groups:**
  - Active engagement of both University groups in:
    - Proposal
    - Presentation
    - Student led executive
    - Implementation: operational roles & responsibilities – chain of command | logistics
    - Legacy i.e: 2018-2019
    - Sufficient interest: event spectator attendees
- **Facilities & Equipment:**
  - Appropriate facilities are sourced with minimal impact to other clubs
  - Where an event maybe external to both University’s facilities, consideration to availability & relevant permissions given ie: Bristol City Council site licence
  - Venue layout
  - Comprehensive list of sporting & non-sporting equipment: audio systems | marquee | RAG merchandise |
- **Finances:**
  - Cost neutral bid
  - Ensure all participants paid in full prior to specified deadline date

## Next steps:

Register your interest here: <https://goo.gl/forms/xgFVN7mN30rPVnHD3>

If you need any help or advice then contact your student rep

Bristol – John House – [john.house@bristol.ac.uk](mailto:john.house@bristol.ac.uk)

UWE – Erin Mills – [vpsports@uwe.ac.uk](mailto:vpsports@uwe.ac.uk)