

PART TIME OFFICER REVIEW

INTRODUCTION

The aim of this review was to ensure that the current Part Time Officer (PTO) structure is fit for purpose. As the structure currently stands, we have 14 PTOs, and this can prove difficult for The Students' Union to support all these Officers effectively.

From this, a working group with current PTOs was established to find out what we can do to ensure that PTOs are supported, whilst having the capacity and resource to do so. From the working group, there was a focus on two main questions. The outcome from this is listed into main themes below.

WHAT SHOULD PTOs GET FROM THEIR ROLE AND THE STUDENTS' UNION?

- References from staff members/FTOs
- Log books of work done over the year
- Make it clear what recognition there is
- Clarity in what The Students' Union expects
- Support in achieving manifesto objectives
- Support and training throughout the year
- Booklet of key information (e.g. contacts)
- Promotion of their roles

WHAT SHOULD THE STUDENTS' UNION GET FROM THE PTOs?

- Fulfilment of their manifestos pledges
- Leading and assisting with relevant staff teams in The Students' Union on projects
- To act as representatives for The Students' Union and their groups (e.g. BME Students)
- To lead relevant student-led campaigns (e.g. Disabled Students' Campaign)
- To sit on meetings relevant to their role, both University and internal

PROPOSALS

1. To remove the roles "Community and Welfare Officer", "Education Officer", "Societies and Communication Officer", and "Sports and Health Officer"
 - These roles mimic those of the current Vice President positions. This creates a lot of confusion as to who is responsible for what in their remit due to the similar titles.

- These positions tend to be either uncontested or not run for at all, which is demonstrated in the most recent election. This is not in good spirit of elections and can leave us with vacant roles.
- The work carried out by these roles does not need to be done as an Officer. There are other avenues in which area specific work can be done – such as Student Reps.
- The removal of these roles will reduce the amount of PTOs, which will ease the workload for The Students' Union to support the remaining PTOs when in the role.
- The removal of these roles means that there can be more support to encourage students to run for other PTO (or FTO) positions.

2. To remove the role “Frenchay Campus Officer”

- Frenchay Campus is by far the largest campus at UWE Bristol – meaning the level of services and representation is disproportionately focussed here.
- The Students' Union's main building is based on Frenchay Campus, which is home to most staff and is the main office for the Presidents. Students at this campus have
- With such level of focus at Frenchay Campus, it seems needless to have an Officer specifically to act as a representative.
- The removal of this Officer will mean there can be greater support and focus for “satellite campuses” (City, Glenside, and Gloucester), who face very specific and distinct needs.

3. To introduce the role “Women's Officer”

- This was submitted as a Student Idea – see Ideas pack.