

**Facilitator:** Derya Khalilpour (DPO)

**Secretary:** Will Hoskin [will.hoskin@uwe.ac.uk](mailto:will.hoskin@uwe.ac.uk) (Representation Manager)

**Minutes Secretary:** Hannah Tucker (Representation Coordinator)

## Student Council

Upper Engagement Space, The Students' Union Building, Frenchay Campus, 17:30, Monday 02 December

### Draft/Unconfirmed Minutes

#### 001/Dec19 Welcome, Introductions and Apologies

DK – I am one of your four Democratic Procedures Officers and the facilitator for this evening's meeting.

#### House keeping

We are not expecting a fire alarm so please exit the building and make your way to the meeting point if one is to sound.

Toilets are through the doors at the top of the stairs. Feel free to use the facilities at any point, however if we are to meet Quorum and move into the voting section of the meeting, we will have to hold until everyone has returned.

There will be refreshments at 18:45 and there is Juice available throughout the meeting.

#### Introductions

Let's go around the room, please introduce yourselves and say which body you were elected from. Everyone introducing themselves.

Members [9]: Sasha Chipu Chibumu (SC), Jacob French (JF), Ben Hilsenrath (BH), Emre Gundogdu (ED), Bishal Pokhrel (BP), John Paglinawan (JP), Tre Simon-Brown (TSB), Amina Collins (AC), Collines Mugisha (CM)

In Attendance: Derya Khalilpour (DK) [DPO & facilitator], Kieran Woodhouse (KW) [DPO], Christian Calditaran (CC) [DPO], Hannah Tucker (HT) [Minutes Secretary], Will Hoskin (WH) [Secretary]

Presidents [5]: Precious Onyenekwu Tatah (PRES), Ubong Joseph Ante (VPCW), Evan Botwood (VPSC), Jane Ojiako (VPEd), Joshua Edje (VPSH)

#### Apologies and no contact

Apologies received [5 members, 1 DPO]: Khyja McCalla, Laura Burge, Rachael Johnson, Roberta Johnstone, Narice O'Brien, Jake Brackstone (DPO)

No contact [6 members]: Fauzan Favian, Tadas Stulgys, Max Rubens, Nicholas Mills, Kathryn Beggs, Matan Sayegh

#### Purpose of Student Council

DK - Student council has essentially three parts. It is the highest elected student body,

- 1) To receive reports from Presidents and hold them accountable to their manifestos.
- 2) To discuss student ideas and to either veto student ideas or allow them to pass on to the Trustee board.
- 3) To discuss and vote on Bye Law changes.

JP asked about other members attending taking the places of those have not turned up.

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DK explained that unless an elected student council member resigns there are no vacant seats, only if someone resigns would more positions on student council become available.

DK explained that this is an open council in the sense that any member of the student body can attend council as an observer. They can contribute to student ideas discussions if they have produced the idea but only the 20 elected members can vote or hold Presidents to account.

### **002/Dec 19 Minutes from the last meeting**

Minutes from both the May and April meeting were distributed via email prior to the meeting.

002a 20191202 May 2019

No amendments,

Voted for (9)

Against (0)

Abstain (0)

Minutes confirmed

002b April 2019

BH – I had a conversation with VPCW that was twice as long as in the minutes. I asked specifically ‘How important is nightline as a priority to you’. It was more aimed at how the VPCW was not taking it seriously and putting it on the backburner - those comments are missing.

JF - I agree with these comments are missing and remember more being said.

WH – what more would you like to add?

BH – the then VPCW was not worried about Nightline even though UWE’s mental health had been in the news.

DK –If you would like to, we can amend later if you submit what you believe is missing.

Voted in favour of accepting the minutes as they were

For (4)

Against (2)

Abstain (3).

Minutes confirmed.

DK we can have the wording in today’s meeting minutes.

### **003/Dec19 Questions to The Executive**

#### **President Questions**

EG – Regarding Black History Month, were any societies involved in the collaboration?

VPSH – Yes, there was meant to be a football match for the Afro Caribbean Society between UWE and UOB. UOB pulled out so I tried to replace with the Malaysian society. Instead, we had a training session for ACS which had a good turnout of 50 people.

PRES - We tried to engage as many societies as possible. We used lots of posters and UWE’s digital screens to make sure the university also promoted this. Those who engaged with us took part.

BH – In the board of trustees meeting, regarding the by-law changes, were you happy with all of the changes?

PRES – We decided as a team yes. They were voted upon.

BH – So you are ok that when it comes to complaints, the CEO makes the decision on whether or not the complaint is against you. This means one person with the power to suspend you even though they could be biased against you. Are you happy with that?

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PRES – Whatever was decided we were happy as we all voted for it.

BH – Are you sure you are happy with this? You had no problems to anything raised?

WH – Are you sure this is a Bye-law changes as that's what it is at the moment?

BH – This is the voted in change. If they insist, then they were happy with all the changes.

WH confirmed with BH which line (Bye Law 4, 11.1) change is from CEO to Chair of Staff Committee.

CM – Going back to Black History Month, there were no initiatives to bring black societies to collaborate as one for events. There are many societies that run individually and turn out is low. You could have had the presidents of each society working together for Black History Month. You come to the societies to tell us about the events but not in time to organise these events. People say they aren't represented at these events as societies aren't asked to collaborate. Next time can events be organised with presidents from the get go to make sure each African student is reached.

PRES – I definitely agree with this. We tried what we could and I spoke to CM directly to organise events. We need to work with NFIs to see how much they want to engage. Please let us know how we can improve communication.

VPCW – October is Black History Month and September is Welcome so planning needs to start from last academic year. Students start back in September and we prepare for a number of things but most of the planning is already done by then. Most students are not around when the planning takes place.

CM – I request one meeting with all African society presidents in early September so Black History Month can be highly participated in. Do not wait for Black History Month to come to push the event. Two months before we should decide to get together to discuss events.

JF – You have been working with the university on MyEngagement to positively monitor the systems available to students. The system has launched, but a lot do not know it exists. If it is a pilot, do you have any stats as to how well it is doing?

PRES – I have no statistics.

JF – Do you personally believe it will be a successful tool?

PRES – Yes, I feel it will be but need to see the statistics first.

JF – Who are you working with to have input on this tool?

PRES – I'm part of a working group.

JF – Have they guaranteed the accuracy of this tool, as it has been very inaccurate for me.

PRES – It has been tested piloted and launched. IT says it's ok.

JF – If you could access statistics, council would benefit. Thank you.

**\*\*Action\*\*:** PRES to send WH the MyEngagement statistics to go out with minutes.

AC – Since MyEngagement is currently a pilot, will there be any student consultation after the pilot?

PRES – I will follow up and let you know.

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BP – In regard to Black History Month, is it finished for this year?

PP – Black History Month usually in October. I believe it should be more as one month is not enough. Officially in UK it's done. One thing I wanted to do was a black student hall of fame for students who do well out of university. I want it to launch in a couple of weeks so we are doing that although Black History Month has ended.

BP - In regard to NHS Partnership Board and Mental Health, are you are providing the university with this scheme?

PRES – The NHS partnership is a space to brainstorm how to help students help their mental health. It is a collaboration between bodies in its early stages. It is a very long-term project.

BP – Are you looking for societies to help?

PRES – Ideas are always welcome, please let me know if you have anything for this project.

JF – Regarding mental health, I don't know if you know about this but in the previous two years there was a system run through wellbeing with a drop-in session for counselling. This no longer runs. Do you know why it has been cancelled by UWE Bristol?

PRES – I do not know, I would like to find out.

Discussion between JF and CM about a similar service near Info point in E block.

VPSC – I believe it's because Counsellors are expensive. Often, those going to the counsellor will raise something that the counsellor wouldn't know about but the student advisors or Advice Centre would. Therefore, it makes sense to go to student advisors or Advice Centre first and then referred to counselling services if needed. Not counselling first to realise they needed a house for example.

VPCW – There is also Kooth, which is online 24/7. There is also The Students' union Advice Centre, not 24 hours but services are available for students 10-4 Mon-Fri.

**\*\*Action\*\*:** PRES to send WH the reason for counsellor service withdrawal to go out with minutes.

BP – Last year there was lots of mental health post it notes around university. This year it only happened for one day. Would be cool if it was consistent and to reinforce positive message.

PRES – We are doing what we can to help mental health. For World Mental Health Day we were outside Onezone with sticky notes asking students what they do to help themselves. We have water bottles with encouraging messages, and to encourage students to use the services. We try what we can to make sure students are supported in mental health. If we can do more, let us know. Also Movember just ended. We had focus groups to encourage men's mental health and encouraging men to talk when they struggle. From the focus group we came up with a couple of ideas like you have suggested.

JP – What is happening is for mental health is working well. A student I know decided to transfer to UWE Bristol because of how we deal with mental health. But we should do even more. VPSC last year invited someone dealing with suicide to host a workshop. There was a lot turned up for this and it was a very good speech with an eye opening testimony. This could and should be done more.

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PT – We were working on this but couldn't finish before the end of November. We wanted a panel of people to discuss mental health for men, but we couldn't work out as date was that was convenient. However, hoping to do it in future.

CM – All these events are broken down in months. We have to wait 11 months for these opportunities. We should have more and shouldn't have to wait for Movember or Black History Month. You could spread the events out more equally so we don't have to wait all year for one month.

BP – Our society could be helpful for events as we have a monk to discuss the mind and also use meditation.

PRES – We were discussing something similar today, we can chat later.

**\*\*Action\*\*:** PRES to contact BP about getting the society involved in future Mental Health events.

CM highlighted a problem to do with PAL in Aerospace Engineering and how masters students could be employed to help. This help could be for the time between an assignment brief and coursework deadline. Also mentioned how reps identify problem to send to lecturers but then do not help.

DK suggested this could be brought to the attention of VPED via email.

### **Vice President Sports and Health Questions**

VPSH - To clarify, I didn't lead Afrobash, we worked together with Nigerian and East African societies.

JP – I'm not sure how much the laces cost, but it should be more frequent. Last year there were also green laces for mental health. Clubs will engage in promotion as the laces are a good idea.

VPSH – The laces are quite expensive at £2 per pair, but yeah we should do more.

JP – also, clubs may not have posted about it if they didn't receive email. There were not enough laces for all.

TSB – More should be done to get sports societies involved. I like the laces and the match for Black History Month, but more events and initiatives for campaigns should also involve clubs. Do you have more plans? Were the laces successful?

VPSH – The laces ran out quickly but we are looking to get more.

CM – You could also do wrist bands – different wrist bands with country colours and attach to mental health/sport/dance.

VPSH – I have a fixed budget and I'm halfway through it and still have next term to think about. My budget does go towards more than just laces.

CM – You could arrange a charity run, or fundraiser and give them out as a gift. This then gives something back to the community. Laces were a really nice idea.

JF – With the laces, can you tell me how many sports clubs received the laces? How many people did this investment help promote the LGBTQ+ initiative to?

VPSH – I can email you the data. I planned specific clubs but they got handed out to anyone.

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**\*\*Action\*\*:** VPSH to send WH the data for who had the laces to go out with minutes.

BH – Is your budget separate from societies?

VPSH – Yes, I oversee the sports budget and VPSC oversees the Societies budget.

BH – Could you collaborate with the societies budget?

VPSH – Yes I can, if VPSC agrees.

AC – Were there any proactive things to get LGBTQ+ people involved in sport or was this just about the token of the laces?

VPSH – No, the laces were just about raising awareness.

AC – Wasn't there a better way to be spending budgets rather than just raising awareness but getting engagement from LGBTQ+ to play sports. What was the aim?

VPSH – The aim, as you said, was to raise awareness.

JP – It's a bit hard to just have one day for LGBTQ+ to play sport.

VPCW – I am discussing with centre of sport how they reach out to underrepresented groups. We will be consulting with students from groups to find out the barriers to their engagement.

BH – Within sport, there has been a motion to make sport more inclusive for women. There's no reason not to have a LGBTQ+ event as well, not just laces. Raising awareness and active encouragement are two very different things and one is lazy.

VPSH – We raised awareness. The aim was not to make the LGBTQ+ students play sport.

AC - But it's for all to play sport.

VPSH – The point of the campaign was to promote equality and remove stigma of, for example, a gay person playing rugby. It wasn't to make a gay person play rugby but raise awareness that this happens and there shouldn't be any barriers to them playing.

But making LGBTQ+ students play sports sounds like a good idea!

AC – Further inclusion would be a good idea.

PRES – Could you tell us these ideas to encourage LGBTQ+ students to play sport?

AC – For example, further collaboration with the LGBT+ group before doing the initiative.

PRES – There is nothing stopping us from working with the group.

AC – Seems like you didn't work with the group.

PRES – The awareness was for the whole university campus. We didn't work with group to sort out the laces, we will take it on board for next time.

SCC – Should there have been an educational awareness alongside this. Not just for LGBTQ+ people, but for all. Workshops for example making an awareness of harshness they may face in sport or the community.

VPSH – That is something to look into. On this occasion, what we worked on we could have made better.

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JF – In both the case of Black History month and the laces, it doesn't appear that you made use of the relevant groups on campus. Why not meet with African societies, and have a consultation earlier. Similar case for the LGBTQ+ initiatives. Why does it appear you have not consulted with the societies who have been working on these events and initiatives over the past few years?

PRES – we did, but couldn't meet them all. We consulted students over Black History Month along with attending working group with UWE staff members. I also worked with Equity students. Even for Men's mental health, we held a focus group available for all students to attend.

VPEd – I am in a Whatsapp group with all African societies and updated them on events and if they wanted to come. I believe we did enough to make them aware of Black History Month events.

CM – The problem is you send in information late on these events to societies so the events are planned before consultation with us.

WH loaded up the events list from LGBT+ Month onto the big projector to show the range of events that happened last year.

BH – I know you as VPSH can't decide where money goes, but can you organise a fairer spend on money. BUCS teams seem to get more, but it doesn't reflect all students. Can you ensure money is spent fairer on all sports clubs rather than the ones that make UWE Bristol look good.

VPSH – I met with key members of The Students' Union opportunities team to discuss the budget spend for each sport. BUCS teams often cost more. With my role starting in June, the decisions have to be made fairly quickly and I am guided by what my predecessor has done for other clubs. If you send an email specifically about this, we can look into it further with the Opportunities team.

**++ Short Break (10 minutes) including refreshments++**

### **Vice President Community and Welfare Questions**

JF – As it's probably more relevant for your role please can you contact me about the changes which were made to the counsellor drop ins. I would like to know why has it been changed, what are plans in the future, are plans being written up now? I can get involved as well?

JA – Yes.

**\*\*Action\*\*:** Change PRES to VPCW for counsellor service withdrawal to go out with minutes.

BH – Are you happy with bye-law changes? Does Precious speak for you also?

PRES – The decision by the trustee board was to accept the bye law changes other than one small section.

VPCW – Initially I disagreed about taking out alumni trustees. But following on from some discussions, I had a think and decided it made sense.

BH – How do you feel about the removal of the community and welfare committee? Did you object to them completely removing this committee?

VPCW – I wasn't here last year so I don't know what led to this change. I can find out for you. I personally feel as a community team, we do a lot and have students engaged in so much. To me it's just a group of students coming in for a couple of hours having a meeting rather than engaging in an



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activity, but if you think it's important we can work to bring it back however I do not have strong feelings about it.

**\*\*Action\*\*:** VPCW to send WH the reason for removal of CW committee to go out with minutes.

**Information from VPCW about the Community and Welfare Committee added after the meeting.**

**\*\*The committee was never fully in the bye laws, the title was there and it was being reviewed. Following on from the recommendations made from the external governance review the organisation had, any parts of our constitution which were not in use or in active should be looked at and removed if not used. It was the VPCW of that time that pushed for the committee to be part of the bye-laws and was driven by them. Even with that VPCW actively pushing the committee, it was not that effective and functional for the two years they were in post. Also, looking into our staffing structure in the community team, the halls life and green team programme found other ways to engage students in welfare decisions. Taking it out gives a bit of flexibility to whoever is in the position as individuals have different strategies to help effective working and we can always engage students with individual campaigns.\*\***

VPSH – We have worked with the CEO for some time and trust him to make decisions. We don't see him as someone who would hold a grudge. He is fair.

BH – He is not here forever and neither are you.

PRES – We discussed this as a team in the trustee meeting, the decision was made by all of us after the discussions.

BH – But you can have an opinion. You can disagree.

PRES – Yes, but we came to the decision and voted accordingly.

DK – Did you all vote the same way?

VPCW – Yes.

CM – Do you have any remedies to help students have a voice on the committee, which has been planned to be removed?

JA – The community team have a lot of involvements. Everyone makes up community and welfare - sports, societies etc. Welfare is on all of our minds. I am not aware of any ideas for alternatives but I will look into this.

**Vice President Societies and Communication Questions.**

EG – Concerning memberships and the one off payment of £1.50 for everyone. I believe this has effected out membership in a negative way. The feedback is that this is due to payment, as some only want to join free national societies.

VPSC – The £1.50 is for insurance and has been there for years. If it wasn't there, The SU would have to pay loads of money to ensure societies could do their thing. For sports in £20. It's £1.50 to join as many as you want not £1.50 for each. You can pay in cash at Freshers' Fair if you don't have a bank account set up yet, or come in and pay at reception. The problem for NFI seems to be as membership is 'free' but actually costs £1.50. However, it's to ensure students and The SU are protected in case things go wrong. We would have to find the money from somewhere else which would mean reducing our offer or potentially removing funding for some societies.



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EG – We have site admins on SU website but we haven't been taught how to use them. Could we be taught how to use it more effectively?

VPSC – We held refresher training but perhaps not in enough detail. This is a priority of mine. I will look into arranging a more in-depth training on this.

**\*\*Action\*\*:** VPSC to arrange training session on website admin by early Feb.

BH – Why can clubs and societies no longer book rooms in The SU ourselves?

VPSC – The booking system has been changed and I believe that only staff can log into new one at the moment. In crossover period, I can look into having committees have access.

PRES – You can book but need 3 days notice. It's still on the website in the same place, if you have an issue come in to the Office and someone can go through it with you.

VPSC – This is not advertised, once confirmed we will get it out to Societies and Sports.

JF – As presidential sustainability lead, can you confirm that you will attend at least one sustainability committee meeting before the end of this term and the first meeting of each department.

VPSC – For the Sustainability Committee I have had calendar clashes. I have put it in my calendar for next week and will get re-fresher fair feedback from this. I have been supporting indirectly.

JF – Will you also meet with department reps. I don't know when they are meeting, but they will be having a meeting here as well.

VPSC – I would love to meet with them. I will get the dates from reps team after they have their training and get involved in a meeting with some or all of them. I will take feedback from committee and students to raise good ideas up.

**\*\*Action\*\*:** VPSC to attend Sustainability Committee and get refreshers fair feedback.

**\*\*Action\*\*:** VPSC to meet with Department Reps for Sustainability by early Feb.

AC – The new external events policy – we've had events when security haven't come but also when events have cancelled and security arrived so get angry emails from them. We need better communication between societies and security for next term.

VPSC – There's a few things to work on yes, including lack of communication.

AC – Could we communicate directly?

VPSC – I'll look into it.

Short discussion between PT, AC and JF about using the security number on the back of student cards.

CM – Students don't know where the farmhouse is and the events going on. This should be promoted to students.

VPSC – We can look into it being bookable during the day. I don't know why UWE aren't advertising more but so that everyone is aware, this is a UWE Bristol space and not an SU space.

CM – How many students visit the SU as many people confused where to sign up. Often use posters for this which is not sustainable.

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EB – We can get figures to you on this for the SU website. UWE are working on how many websites students have to access eg BlackBoard/MyUwe

**\*\*Action\*\*:** VPSC to send WH the website usage stats to go out with minutes.

JF – Is there plans to make the SU website more user friendly?

VPSC – I agree it is not very user friendly, but there are no plans in the immediate future.

JF – There are items not up to date on the website. Not sure exactly what, but I know it was members of a committee which were years old.

**\*\*Action\*\*:** VPSC to send ask each Society committee to review and update their pages

### **Vice President Education Questions**

JF – Congratulations on the minibus plans. Last year's president ran a questionnaire of Bower and Frenchay students regarding the bus service, did this get passed on?

VPED – No it did not get passed on to me, I had to come up with a new survey.

WH explained that there has been a move from an old questionnaire software to a new software and a staffing change which unfortunately meant we no longer had access to the data.

JF – Your survey is best to move forward with this.

### **Questions for all presidents**

EG – What happened or is happening for inter faith week?

VPSC – We brought in speakers to talk. I sent email to all faith societies but did not receive a reply from you. The week has happened but I'm looking to do more next term. On Friday Friday we did a meditation and yoga session.

PRES – We met with UWE Bristol Chaplin to discuss interfaith week. There were lots of ideas but communication was challenging and taking too long so decided to do events at The SU instead. Let us know ideas as it doesn't need to wait until next year.

AC – (for VPSC) Have the objections to the new external speakers policy been sent to UWE Bristol and if so have they responded?

EB – It hasn't been passed on to UWE Bristol yet.

AC – Is there a timeframe for this?

EB – yes, before Christmas.

**\*\*Action\*\*:** VPSC to pass on objections to External Speakers Policy changes to UWE Bristol before 20 Dec

BH – For interfaith you contacted three faith societies about events, could it not have been more public? People from other religions not in those societies who could have been involved. I'm Jewish but had no idea a representative from Jewish society coming.

VPSC – I was hoping more faith societies could be created from this week and I believe one has. Everything we planned was quite last minute and as it was during Black History Month there was a lot going on, but we did as much as we could. A Sikh student also contacted me asking to be involved

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and do something, which is a real positive from what we did. I hope to work with the Sikh contact and other groups of students.

PRES – We did post on social media so all were aware, not just societies.

JF – There are staff representatives for six different faiths or nine in total including denominations, have you been in contact with the community and faith reps?

VPSC – I'm in contact staff from the Equality, Diversity and inclusivity (EDI) team and she forwarded things onto the relevant staff networks. I'm not in contact with those reps specifically but I sit on the faith advisory board along with them.

CM – Is there a plan for a central society for all African and Caribbean societies as ACS doesn't bring us all together. We can then plan together.

VPSC – This has not been raised as an issue to me and we've had new societies from African nations. I wouldn't want to deny a society to have their own group if they come from a certain country. If it becomes a problem, I will address.

CM – I think it is a problem. They want to set up their own societies to cover all African societies but then you will have so many societies.

PRES – ACS did cater to many countries but in recent years it has moved away from this. If you raise a society for all Afro-Caribbean individuals then they need to cater for all African countries.

VPSC – I can't micro manage societies in this way.

No further questions. Presidents were thanked for their time, it was noted that this was more time for questions than normal.

#### **004/Dec19 Quorum Check**

8/20, Quorum not met

Bye Law changes, Student Ideas & Trustee ratification moved forward to next meeting.

#### **005/Dec19 Any Other Business**

AOB1

JF – There are a lot of empty Part Time Officer Seats, will these roles be reopened?

WH – Exec had a vote on this. First, find out who is interested. If no one has put themselves up for it then we won't keep running continuous elections.

BH – are there specific rules on who can run for each position?

WH - Yes, there are self-defined roles and/or requirements on what they are studying.

#### **Information from WH about the Part Time Officer roles added after the meeting.**

\*\*There were 5 Part Time officer roles which were not filled at the time of the last Executive Meeting, at the meeting this was discussed and some options put forward. The options were emailed around to all of the Executive and they were given a few days to vote on how to move

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forward. The decision was to ask for expressions of interest, this was done and there were 6 expressions of interest for the 5 roles. 4 roles have now had someone co-opted in and the last role will likely be filled later this month after a meeting between the two interested parties.

The 4 new Part Time Officers were invited to their first Executive meeting on Monday 9 December. \*\*

AOB2

WH– We have recruited a democracy and governance coordinator, They are due to start in January and they will take on support of this meeting as well as promotion of Student Ideas and other democratic functions.

### **006/Dec19 Details of next meeting**

Tuesday 11 Feb 2020, 17:30 Students' Union, Frenchay Campus

WH – Presidents papers deadline to be sent to WH 10:00 Thursday 30 Jan 2020

WH - All papers to be sent out to in one email to Student Council members and DPOs Friday 31 Jan 2020

\*\*END\*\*

### **Action list**

PRES to send WH the MyEngagement statistics to go out with minutes.

PRES to send WH the reason for counsellor service withdrawal to go out with minutes. = **REMOVED**

PRES to contact BP about getting the society involved in future Mental Health events.

VPSH to send WH the data for who had the laces to go out with minutes.

Change PRES to VPCW for counsellor service withdrawal to go out with minutes. = **COMPLETE**

VPCW to send WH the reason for counsellor service withdrawal to go out with minutes.

VPCW to send WH the reason for removal of CW committee to go out with minutes. = **COMPLETE**

VPSC to arrange training session on website admin by early Feb.

VPSC to attend Sustainability Committee and get refreshers fair feedback.

VPSC to meet with Department Reps for Sustainability by early Feb.

VPSC to send WH the website usage stats to go out with minutes.

VPSC to send ask each Society committee to review and update their pages.

VPSC to pass on objections to External Speakers Policy changes to UWE Bristol before 20 Dec.

\*\*END\*\*