

Non-Standard Additional Drivers Declaration Driver Guidance Notes:

If you are a Non-Standard driver:

- Please complete all sections of the form. Forms submitted with blank fields, which state "Unknown" or similar for a required question, or forms which are not signed and dated by the driver will be rejected.
- Drivers under the age of 21 years may only drive vehicles with 8 or fewer passenger seats.
- All drivers must have held their full licence for at least 12 months, increased to 24 months for drivers of vehicles with 16 passenger seats or less.
- If you have any queries relating to this form, please contact us on 0333 234 1388 or student.drivers@endsleigh.co.uk

Question 1: If answered "YES", please give details of all medication taken, confirm whether the DVLA have been made aware of your condition and detail any driving restrictions imposed.

(Defective vision corrected by glasses or contact lenses does not need to be declared).

Question 2: Please explain the actual circumstances of the accident or claim (what happened). Please include details of all incidents involving vehicles owned and/or driven by you. Please confirm the total costs arising from the accident, irrespective of whether you made a claim and include any own repairs, third party repairs, compensation and costs etc. "Unknown" or similar cannot be accepted and we will be unable to approve you.

Question 3: Please ensure that you quote the correct conviction (Offence) code (e.g. SP30). The date must be the date of the conviction, not the date of the offence. If you have a drink-driving conviction, please give the blood/alcohol level at the time of the offence. Offences must be declared where the date of conviction is within the last five years, regardless of whether or not the conviction is still shown on the licence.

Question 4: Please give full reasons for any refusal of insurance or any special terms applied by insurers. Please also include the date(s) of when this occurred.

Additional Info: Please ensure you provide a full clear and legible copy of your driving licence (front and rear of photo card).

Please ensure you have signed and dated the form before passing to the Union.

Please note you must not drive until approval has been granted by the Union.

It remains the responsibility of the Union to ensure that all drivers driving under your policy hold a suitable valid licence to drive the class of vehicle in question.

Data Protection

Endsleigh is committed to being transparent about how we handle your data and protect your privacy. Full details can be found within our privacy policy. Please visit endsleigh.co.uk/privacy for details.